

DUBOISTOWN BOROUGH COUNCIL MEETING
THURSDAY August 1, 2024
6:00 PM

MEETING MINUTES

The General Council meeting was called to order at 6:00 pm by Harry Rogers, Council President.

Present were, Harry Rogers, Marc Drier, Kate Weaver, Patrick Melloy, Ann Marie Baker Borough Manager, Norman J Cowden, Mayor Richard Knecht, Dori Rankinen, John McCormick,

Absent were, Shawn Millard, Mike Rodgers

Motion #1 was moved and seconded (John McCormick/Norman Cowden) to approve the minutes from previous meeting July 11, 2024.

Motion #1 carries by a Unanimous Vote (5-0)

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick		X		X			
Patrick Melloy				X			
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers							X
Norman Cowden			X	X			
Shawn Millard							X
Mayor Knecht							

Public Comment – Paul McKinley 137 Winter Street – asked what the executive session was about last month.

Marzacco – Cochran Ave wanted to express concern for curb repairs that were damaged by contractor on Cochran and also expressed concern for the grass weeds on sidewalks and curbs.

Dan Phillips – Cochran Ave wanted to have it stated on record that he wanted the borough manager to tell the contractor Pine Mountain that he was not paying for them to do his small paving in his driveway for 900.00 and that he wanted it on record.

The Police Report was read. Office Seth Stroup K9 Unit was in attendance.

Fire Department – Chief McKinley stated that calls are down EMS calls as well. Reminder that LLWS fire police assisting with parade.

Sewer Report – Report was distributed to all the council.

Zoning Hearing Board – Barger property variance hearing was held and was approved by the zoning board.

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Property Maintenance COG report was reviewed the Car wash has a new property owner and they have been working with the COG to get permits for the new use of the building.

Borough Manager Report in packet – Edgewood Ave was paved, and DSA was placed on the Dirt and Gravel section. The manager is going to 2-day Municipal Employment Law training and we need to have a special meeting to open and approve bids on August 14, 5:30pm for the Cochran Ave Paving. The Bid was available for the council to review.

Motion #2 was moved and seconded (John McCormick/Patrick Melloy) to accept the July expenditures report.

Motion #2 carries by a Unanimous Vote (5-0)

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick		X		X			
Patrick Melloy			X	X			
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers							X
Norman Cowden				X			
Shawn Millard							X
Mayor Knecht							

Community Events- Patrick is still working on a Spaghetti Dinner that the Council would serve to the public will be in November this will give the council more time to plan and be available to assist in the meal.

Solicitor – Waiting on final report from the surveyor on the park.

Tax Collector – LST payments have been turned over to the borough and will continue to turn in a little money.

Presidents Report – Committee Assignments update – meetings will all be public and everyone that is on a committee and is the chair of the committee must include the borough manager for scheduling the room and advertising. The personnel committee will be the entire council not just the three individuals that were on previously. The council needs to make sure that they are not having offsite meetings and following the sunshine act. Harry would like the council person that has a topic or issue that they feel needs to be addressed to be the leader of that committee meeting and coordinate with borough manager. Reminder that committee meetings are to be public, and everything should be discussed in the public except for legal matters or individual employee performance or issue.

Mayor Report – Still following the OSHA information for the fire department – something will pass NVFC.

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Mayor has requested at the direction of some of council that the Police department have a police officer at our public meetings during the entire meeting unless of course they have a call. He expressed that this is to keep order in some heated conversations. Norman Cowden expressed his concern for the high emotion issues and making sure that the council is protected in the event someone would come into harm during the meeting.

Public Comment Period #2 none

Motion #3 was moved and seconded (Norman Cowden/Dori Rankinen) to adjourn at 6:48 pm

Motion #3 carries by a Unanimous Vote (5-0)

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick				X			
Patrick Melloy				X			
Harry Rogers				X			
Dori Rankinen			X	X			
Mike Rodgers							X
Norman Cowden		X		X			
Shawn Millard							X
Mayor Knecht							

Approved: Ann Marie Baker Date: 9/6/2024

Motion: John McCormick Second: Patrick Melloy Date: 9/6/2024