

DuBoistown Borough General Council Meeting

Agenda for February 1, 2024

Call to order – 6PM

Pledge of Allegiance – President Harry Rogers

Invocation – Vice President Rankinen

Roll Call – Kate Weaver

Announcements – President Harry Rogers

- ✓ *Please silence all cellular devices during the meeting.*
- ✓ *If you have not signed in please make sure that you do.*
- ✓ *All Borough Council Meetings are recorded for the purposes of official record keeping. An Executive Session was held on January 2, 2024, to discuss personnel matters. .*

Approval of previous meeting minutes

A Motion to approve the minutes from January 2, 2024

Public Comment Period on Agenda Items #1 – Residents can comment on any of the items listed on this agenda. Please state your name & address for the record and try to limit your comments to 3 minutes.

Reports -

Police Department

December Report – Chief Embeck or Officer from Department on Duty

Fire Department

December Report – Chief McKinley or Representative

May 11th Food Truck & Craft Fair

Sewer Report

January Report – LCWSA Olivia Lopatofsky

2023 Annual Chapter 94 Report

A Motion to approve the Riverside Drive Area Stormwater Improvements Project Amendment #1 to Memorandum of Understanding Between LCWSA, Borough of Duboistown & Borough of South Williamsport

A Motion to award the Cochran Avenue Sewer Project to Pine Mountain Excavating.
Property Maintenance & Building Codes Report – COG/Ann Marie Baker

A Motion to approve the Keystone Central Council of Governments to review the Borough of Duboistown Sidewalk Ordinance and suggest improvements and creating a Quality-of-Life ticket to assist them with enforcement of sidewalk ordinance.

Borough Manager – Ann Marie Baker

Update on ACT 13 Grant Money for Duboistown Park

South Side Recreation Authority Update – Grant opportunity and Duboistown Borough Park Improvements along with engineering master plan.

A Motion to amend the South Side Recreation Master Plan to include Duboistown Borough Park.

Update on Insurances for Borough of Duboistown

Review of Accounting Processes

Signature Cards for 2024

Process for council to participate in meetings remotely.

Borough Manager Report

Assistant Treasurer - Kate Weaver

Expenditures Report

A Motion to accept the expenditures report.

Community Events- Kate Weaver or Ann Marie Baker

Brunch and Bingo with the Easter Bunny

Christmas Event

Personnel Committee

Borough Manager Employment Contract

Solicitor – Marc Drier

Tax Collector – Dottie Mertz

President Harry Rogers

Mayor Knecht

New Business

Public Comment Period #2 Residents can comment on any topic discussed during this meeting. Please state your name & address for the record and try to limit your comments to 3 minutes.

Announcement -

Next Borough Council Meeting will be conducted on March 7, 2024, at 6PM

Adjournment -

A Motion to adjourn the meeting.