

**DUBOISTOWN BOROUGH COUNCIL MEETING**  
**THURSDAY September 5, 2024**  
**6:00 PM**

MEETING MINUTES

The General Council meeting was called to order at 6:00 pm by Harry Rogers, Council President.

Present were, Harry Rogers, Marc Drier, Kate Weaver, Patrick Melloy, Norman J. Cowden, Mayor Richard Knecht, Dori Rankinen, John McCormick,

Ann Marie Baker Borough Manager – on video call

Absent were, Shawn Millard

Motion #1 was moved and seconded (John McCormick/Patrick Melloy) to approve the minutes from previous meeting August 1, 2024.

Motion #1 carries by a Unanimous Vote (5-0) (1 abstain)

Name	Nomination	Motion	2 <sup>nd</sup>	Yes	No	Abstain	Absent
John McCormick		x		x			
Patrick Melloy			x	x			
Harry Rogers				x			
Dori Rankinen				x			
Mike Rodgers						x	
Norman Cowden				x			
Shawn Millard							x
Mayor Knecht							

Motion #2 was moved and seconded (Patrick Melloy/Mike Rodgers) to approve the minutes from previous meeting August 14, 2024.

Motion #1 carries by a Unanimous Vote (6-0)

Name	Nomination	Motion	2 <sup>nd</sup>	Yes	No	Abstain	Absent
John McCormick				x			
Patrick Melloy		x		x			
Harry Rogers				x			
Dori Rankinen				x			
Mike Rodgers			x	x			
Norman Cowden				x			
Shawn Millard							x
Mayor Knecht							

Public Comment – NONE

The Police Report was read.

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Fire Department – Chief McKinley stated that calls 35 Fire 50 EMS average no printouts for council

Sewer Report – Report was distributed to all the council. No questions.

Property Maintenance COG report was reviewed and emailed

Borough Manager – Report was distributed to all council.

Borough Manager reported that the ARPA funds the County approved for the Sewer Lateral Cochran And Edgewood project was initially 80,000 then after project was not started we were able to get a total of 250,000 for the project which was ½ the bid. County Commissioners have approved to give Duboistown Borough additional funds in the amount of 177,664 bringing the total funding to 427,664. This is almost the entire amount for this project paid for by funding.

Due to flooding affecting the water table Pine Mountain is asking for an extension of the project on Cochran.

Motion #3 was moved and seconded (Mike Rodgers/Norman Cowden) to approve the extension for Pine Mountain to September 19, 2024

Motion #3 carries by a Unanimous Vote (6-0)

Name	Nomination	Motion	2 <sup>nd</sup>	Yes	No	Abstain	Absent
John McCormick				X			
Patrick Melloy				X			
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers		X		X			
Norman Cowden			X	X			
Shawn Millard							X
Mayor Knecht							

Borough Manager also stated that the paving of Cochran and Edgewood was a shared price with UGI and that the funds for the paving for the Boroughs portion would be used out of the Liquid Fuels account.

Budget preparation has begun, and Borough Manager will start to send documents for council to review and late October first public meeting for budget.

Norm Cowden asks about the picture in Borough Managers report of the sewer lateral dig and wanted to know if the borough was liable for the crew from Pine Mountain if something happened to them due to being in such a deep trench. Solicitor Drier advised that the contracted does have insurance and bonds to protect the individual and organization. Borough Manager explained that the picture was just so that those

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council members who have not gone to the job site would see the amount of work that needs to be done to get one lateral repaired.

Motion #4 was moved and seconded (Norman Cowden/John McCormick) to accept the August expenditures report.

Motion #4 carries by a Unanimous Vote (6-0)

Name	Nomination	Motion	2 <sup>nd</sup>	Yes	No	Abstain	Absent
John McCormick			X	X			
Patrick Melloy				X			
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers				X			
Norman Cowden		X		X			
Shawn Millard							X
Mayor Knecht							

Dori Rankinen asked if Shawn Millard was getting the P&L and that he asked that he get those since he was not getting anymore., Kate advised she has been sending and that she had to catch up on report and would send to him.

Community Events- Nothing new to report just working with Jody McKibben on Fire Prevention week OCT 6<sup>th</sup>

Solicitor – Reported on the MOU with Armstrong Township that Borough Manager, Assistant Treasurer and Solicitor have been working on.

Update on Pre Trial was given ½ day trial. Borough Easement in discussion. Mike and Paul clarified the easement information,

Motion #5 was moved and seconded (Norman Cowden/John McCormick) to accept the amended MOU contingent on Solicitor final review and clarification.

Motion #5 carries by a Unanimous Vote (6-0)

Name	Nomination	Motion	2 <sup>nd</sup>	Yes	No	Abstain	Absent
John McCormick			X	X			
Patrick Melloy				X			
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers				X			
Norman Cowden		X		X			
Shawn Millard							X
Mayor Knecht							

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Tax Collector – 92% collected

Presidents Report – Thanked the Mayor, Borough Manager, Public Works and Mike Rodgers for working together during the flooding.

Mayor Report – Thanked the public works for his work during the flooding.

Discussed the FEMA process 8/23/2024 PA requested list for declaration of individual and public damages.

Public Comment #2

Mr. Gordon Valley Street said the rain on day of flooding was measured at his property and it was 7" to 9" in one day

Motion #5 was moved and seconded (Patrick Melloy/John McCormick) to adjourn at 6:47 pm

Motion #5 carries by a Unanimous Vote (6-0)

Name	Nomination	Motion	2 <sup>nd</sup>	Yes	No	Abstain	Absent
John McCormick			X	X			
Patrick Melloy		X		X			
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers				X			
Norman Cowden				X			
Shawn Millard							X
Mayor Knecht							

Approved: *Norman Cowden* Date: 10/3/24

Motion: *Norman Cowden* Second: *John McCormick* Date: 10/3/24