

**DUBOISTOWN BOROUGH COUNCIL MEETING
THURSDAY MARCH 7, 2024
6:00 PM**

MEETING MINUTES

The General Council meeting was called to order at 6:00 pm by Harry Rogers, Council President.

Present were Shawn Millard, Harry Rogers, Marc Drier, Kate Weaver, Mayor Richard Knecht, Patrick Melloy, Ann Marie Baker Borough Manager, Dori Rankinen, Norman J Cowden, John McCormick, Michael Rodgers

Motion #1 was moved and seconded (Norman Cowden/John McCormick) to approve the minutes from previous meeting February 1, 2024.

Motion #1 carries by a Unanimous Vote (7-0)

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick			X	X			
Patrick Melloy				X			
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers				X			
Norman Cowden		X		X			
Shawn Millard				X			
Mayor Knecht							

Public Comment – None

Police Report UCR Report was reviewed, New Officer Introduction – Officer Jesse Aguilar – Chief Embeck reviewed some traffic reports and also explained the plans for continued speed enforcement in the borough. Reminded the council that the public safety meetings are open to the public and that they are welcome to attend. Meetings can be found on the South Williamsport website and Savvy Citizen. The Borough Manager will follow up with an email to all of the council with information. The council asked when there would be lines on Arlington and Euclid – Police are compiling a list of areas to have lines painted and will work with Borough Manager to get these done. Residents have offered to allow them to sit in their driveways on Cochran Ave.

Fire Department – Reports were reviewed, Food Truck and Craft Fair is scheduled for May 11, 2024.

Sewer Report – Reviewed by council.

Superintendent Briggs from South Williamsport School District presented follow up on JR Council – The information Borough Manager gave him has been distributed to the students to find any interested students. Will continue to look into getting applications.

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Gave a REPORT CARD on the school presentation to Council – explained the struggles and hardships the school is facing and also talked about the improvements and school programs that they have implemented.

Borough Manager Report – Report included in packet –

Announced that the County has approved giving us 250,000 from ARPA funds to assist us with the Cochran Ave Sewer Project.

Community Yard Sales will be May 17th & 18th September 20th & 21st this year and forms can be picked up at the borough office.

Motion #2 was moved and seconded (Shawn Millard/Dori Rankinen) to approve the approve the deeds of dedication for the Heights and to accept fund monies.

Motion #2 carries by a Unanimous Vote (7-0)

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick				X			
Patrick Melloy				X			
Harry Rogers				X			
Dori Rankinen			X	X			
Mike Rodgers				X			
Norman Cowden				X			
Shawn Millard		X		X			
Mayor Knecht							

Motion #3 was moved and seconded (Michael Rodgers/Norman Cowden) to accept the Polling Place Agreement ADA Agreement MOU

Motion #3 carries by a Unanimous Vote (7-0)

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick				X			
Patrick Melloy				X			
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers		X		X			
Norman Cowden			X	X			
Shawn Millard				X			
Mayor Knecht							

PSAB Conference information was given to all of the council and follow up is for council to advise Borough Manager asap if they are interested in attending so the registrations can be made during the discount period.

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Property Maintenance & Building Codes Report – reviewed Note that Commercial Fire Inspections will be conducted during the months of March and April.

Motion #4 was moved and seconded (Norman Cowden/Shawn Millard) to approve donation of 500.00 to Williamsport Chapter of Senior Citizens and 500.00 to Wreaths Across America Central PA out of the donation account.

Motion #4 carries by a Unanimous Vote (7-0)

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick				X			
Patrick Melloy				X			
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers				X			
Norman Cowden		X		X			
Shawn Millard			X	X			
Mayor Knecht							

Motion #5 was moved and seconded (Shawn Millard/Norman Cowden) to approve the expenditures report for 68,247.07

Motion #5 carries by a Unanimous Vote (7-0)

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick				X			
Patrick Melloy				X			
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers				X			
Norman Cowden			X	X			
Shawn Millard		X		X			
Mayor Knecht							

Community Events – Brunch and Bingo with the Bunny is March 24th, 2024.

Solicitor – Working on follow up for Heights, and Armstrong Contracts, making progress and will continue follow up and report to council.

Tax Collector – 561 Bills paid we are at 8%.

Mayor – went to airport announcement.

Public Comment Period #2

Mr. Gorton asked if the council was afraid or concerned about the shootings that have been happening across the river.

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Mrs. Butts thanked the council for the donation to the senior citizens organization.

Motion #6 was moved and seconded (Shawn Millard/Norman Cowden) to adjourn at 8:15 pm

Motion #6 carries by a Unanimous Vote (7-0)

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick				X			
Patrick Melloy				X			
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers				X			
Norman Cowden			X	X			
Shawn Millard		X		X			
Mayor Knecht							

The council did go into an executive meeting to discuss personnel issues after the general meeting was adjourned.

Approved: Ann Marie Baker Date: 3/7/24

Motion: John McCormick Second: Norman Cowden Date: 3/7/24