

**DUBOISTOWN BOROUGH COUNCIL MEETING
THURSDAY NOVEMBER 2, 2023
6:00 PM**

MEETING MINUTES

The general council meeting was held in person at Borough Meeting Room and called to order by Vice President at 6:00 pm.

Present were Shawn Millard, Harry Rogers, Marc Drier, Kate Weaver, Mayor Richard Knecht, Mike Rodgers, Jeff Kreger, Ann Marie Baker Borough Manager, John McCormick ABSENT: Dori Rankinen, Norman J Cowden,

Public Comment Period 1 - None

Motion #1 was moved and seconded (John McCormick/Harry Rogers) to approve the previous month's council meeting minutes dated October 5, 2023.

Motion #1 carries by a Unanimous Vote (5-0)

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick		X		X			
Jeff Kreger				X			
Harry Rogers			X	X			
Dori Rankinen							X
Mike Rodgers				X			
Norman Cowden							X
Shawn Millard				X			
Mayor Knecht							

The police report was read. – The Follow up Borough Manager will send a copy to all the council. A follow up will be when the traffic trailer report is complete to distribute to the council.

The Fire Department report was reviewed with no questions.

The Sewer Report was reviewed with no questions. Follow up President is stating that the catch basin that is in the top of the cul-de-sac is not working that the water is still getting into the street. Follow up will be for the residents to contact me with photos and video if there is a water issue. LCWSA and us will look into it.

The Codes and Property Maintenance Report was included in the packet.

Borough Manager Update – Report is included in the packet.

Follow up Meeting with school on Jr Council will be rescheduled.

Continued to follow up with Armstrong Township on some agreements.

Motion #2 was moved and seconded (Mike Rodgers/John McCormick) accept resolution #20231102-01 LSA Grant Cochran/Edgewood Project.

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Motion #2 carries by a Unanimous Vote (5-0)

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick			X	X			
Jeff Kreger				X			
Harry Rogers				X			
Dori Rankinen							X
Mike Rodgers		X		X			
Norman Cowden							X
Shawn Millard				X			
Mayor Knecht							

Motion #3 was moved and seconded (John McCormick/Harry Rogers) accept resolution #20231102-02 LSA Grant Fire Department Trench Trailer

Motion #3 carries by a Unanimous Vote (5-0)

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick		X		X			
Jeff Kreger				X			
Harry Rogers			X	X			
Dori Rankinen							X
Mike Rodgers				X			
Norman Cowden							X
Shawn Millard				X			
Mayor Knecht							

Motion #4 was moved and seconded (John McCormick/Harry Rogers) accept resolution #20231102-03 LSA Grant Fire Department Apparatus Building

Motion #4 carries by a Unanimous Vote (5-0)

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick		X		X			
Jeff Kreger				X			
Harry Rogers			X	X			
Dori Rankinen							X
Mike Rodgers				X			
Norman Cowden							X
Shawn Millard				X			
Mayor Knecht							

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Reorganization meeting 2024 January 2, 2024, at 6:00PM

Budget Meeting Nov 16th, 2023, at 5:30pm open to the public. The Finance committee has been meeting with the Manager and Assistant Treasurer and the council will have a proposed budget by the end of next week to be able to review and be prepared to discuss in open meeting.

Head of Personnel Council Member Shawn Millard is requesting an executive meeting after the budget meeting to discuss the Borough Manager Contract that expires December 2023.

Follow up – Borough Manager will have the proposed full budget sent to all of council and Mayor towards the end of next week for discussion at public meeting.

Motion #5 was moved and seconded (John McCormick/Jeff Kreger) approve of expenditures report.

Motion #5 carries by a Unanimous Vote (5-0)

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick		X		X			
Jeff Kreger			X	X			
Harry Rogers				X			
Dori Rankinen							X
Mike Rodgers				X			
Norman Cowden							X
Shawn Millard				X			
Mayor Knecht							

Tax Collector – Update Nothing new – Hours for Tuesday and Thursdays for the rest of the year have been communicated on all social media, Applications, Website, and posted on the doors.

Solicitor – Fire Agreement that was approved last month pending changes was reviewed and discussed. Follow up – Borough Manager to send page one to the council with the change of one word buildings vs structures and will date the document with October 5th date and will get this signed copy to the Fire Department President.

Follow up with Heights to get the finalized documents for the Development.

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Mayor report – Handout from Senator Yaw office on the population in rural areas for the state of Pennsylvania depleted over the next couple of years.

A copy of the Resilience Report from FEMA was given to us as well. Follow-up will be given to LCWSA during our monthly meeting to see if we can apply for the grants, they are offering to dredge the creeks.

Young Lungs at Play Program – Would like to add this to our playground with signage etc.

The borough manager will apply to get the signage and program materials for the Young Lungs at Play for our playground.

President Report – Wanted to express the concern that the catch basin that was added in the Heights in the cul-de-sac does not appear to be working and that he has noticed additional water on the road from the homes above the catch basin. The Borough Manager asked if he would call the borough Manager when he sees this happening and or get video and photos so that we can work with LCWSA and the homeowners to address any issues.

President asked what we could do about the sewage truck parked on Cochran Ave. Wanted to know if we had an ordinance that restricted commercial vehicles from being parked on the streets in the borough. There was discussion about the signs on Cochran Ave that state no trucks other than local deliveries.

Follow up – Borough Manager has given the solicitor the streets and traffic ordinance to have him review it to make sure that there are no issues. The borough manager will also get some examples of ordinances that restrict commercial vehicles from being parked in the borough streets unless they are making local deliveries.

Public Comment Period #2

Motion #6 was moved and seconded (John McCormick/Mike Rodgers) to adjourn at 7:38 pm

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick		x		x			
Jeff Kreger				x			
Harry Rogers				x			
Dori Rankinen							x
Mike Rodgers			x	x			
Norman Cowden							x
Shawn Millard				x			
Mayor Knecht							

Approved: *Ann Marie Bolka* Date: *10/7/2023*

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Motion: Dore Parkman Second: Harry Rogers Date: 12/2/2023