

**DUBOISTOWN BOROUGH COUNCIL MEETING
THURSDAY JUNE 1, 2023
6:00 PM**

MEETING MINUTES

The general council meeting was held in person at Borough Meeting Room and called to order by Vice President at 6:00 pm.

Present were Dori Rankinen, Norman J Cowden, Shawn Millard, Harry Rogers, John McCormick, Ann Marie Baker Borough Manager, Marc Drier, Kate Weaver, Mayor Richard Knecht, Jeff Kreger Absent: Michael Rodgers

Public Comment Period 1 Storm drain in front of house PennDOT was out cleaning this out and dumped the sediment from the street in the drain.

Motion #1 was moved and seconded (John McCormick/Harry Rogers) to approve the previous month's council meeting minutes dated May 4, 2023.

Motion #1 carries by a Unanimous Vote (6-0)

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick		x		x			
Jeff Kreger				x			
Harry Rogers			x	x			
Dori Rankinen				x			
Mike Rodgers							x
Norman Cowden				x			
Shawn Millard				x			
Mayor Knecht							

Guest David Huffman Lycoming County Register and Recorder – gave presentation of what the recorders office does in the county and how it can be helpful to the borough. He gave examples of items they take care of and distributed pamphlets.

The police report was read by Officer Summers, - there have been some DUI's from the Valley Inn they have talked to the facility about it. Enzo has a vest that has been donated and thanks us for offering to donate money to purchase. Council asked if there was something else that we could give the donation for and Officer said that he would not know for sure but would speak with the K9 unit and they would get back to council.

Fire Department report was not presented will get reports for the next meeting.

The Sewer Report Yearly MS4 review and education presentation was conducted by Olivia from LCWSA.

Motion #2 was moved and seconded (Norman Cowden/Harry Rogers) to approve the expenditures of \$281,154.86 from General and Sewer.

Motion #2 carries by a Unanimous Vote (6-0)

**DUBOISTOWN BOROUGH COUNCIL MEETING
THURSDAY JUNE 1, 2023
6:00 PM**

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick				X			
Jeff Kreger				X			
Harry Rogers			X	X			
Dori Rankinen				X			
Mike Rodgers							X
Norman Cowden		X		X			
Shawn Millard				X			
Mayor Knecht							

Motion #3 was moved and seconded (Norman Cowden/Shawn Millard) to approve the upgrade in QuickBooks and add Payroll.

Motion #3 carries by a Unanimous Vote (6-0)

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick				X			
Jeff Kreger				X			
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers							X
Norman Cowden		X		X			
Shawn Millard			X	X			
Mayor Knecht							

Borough Manager Update – Codes Update, some properties that were same as last month are working with them on correcting violations. Discussion to have a meeting with COG in June for a work session to discuss options for moving forward and to discuss sweep of borough. Tentative date of meeting would be 22nd of June at 6:00 pm. Council will advise Borough Manager of actual date and time and will also advise if they would like the borough manager to attend and the solicitor. Confirmation will be sent next week.

Public Works update – Patching will be done on Spring and Arch if we have left over materials from paving on Clarendon, Winter, Dartmouth and Columbus. The engineer is still working on bidding packet for the final work on Cochran and Edgewood and will advise when it is out for bid.

Penn Strategies is working with the Fire Department on multiple grants.

The council discussed moving the meeting in July to the following week due to the holiday and due to two council members not being in attendance for the July 6th meeting. The council decided to not move the meeting since they were only going to have two members absent, they still would have a quorum.

**DUBOISTOWN BOROUGH COUNCIL MEETING
THURSDAY JUNE 1, 2023
6:00 PM**

Motion #4 was moved and seconded (Norman Cowden/Shawn Millard) that agreed to suggesting to County to take the 150,000 Liquid fuels received from the state that they distribute to all municipalities in Lycoming County to move to a grant program of giving 2 smaller municipalities 50,000 a piece and larger municipality 50,000 to equal the 150,000 they today disburse in smaller amounts.

Motion #4 carries by a Unanimous Vote (6-0)

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick				X			
Jeff Kreger				X			
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers							X
Norman Cowden		X		X			
Shawn Millard			X	X			
Mayor Knecht							

Public Comment Period #2

Motion #5 was moved and seconded (John McCormick/Harry Rogers) to adjourn at 8:19 pm

Motion #5 carries by a Unanimous Vote (6-0)

Name	Nomination	Motion	2 nd	Yes	No	Abstain	Absent
John McCormick		X		X			
Jeff Kreger				X			
Harry Rogers			X	X			
Dori Rankinen				X			
Mike Rodgers							X
Norman Cowden				X			
Shawn Millard				X			
Mayor Knecht							

Approved: Ann Marie Baker Date: July 13, 2023
 Motion: John McCormick Second: Dori Rankinen Date: July 13, 2023