

**DUBOISTOWN BOROUGH COUNCIL MEETING  
THURSDAY JULY 13 2023  
6:00 PM**

MEETING MINUTES

The general council meeting was held in person at Borough Meeting Room and called to order by Vice President at 6:00 pm.

Present were Dori Rankinen, Norman J Cowden, Shawn Millard, Harry Rogers, John McCormick, Marc Drier, Kate Weaver, Mayor Richard Knecht, Jeff Kreger, Mike Rodgers Absent: Ann Marie Baker Borough Manager,

Public Comment Period 1

Motion #1 was moved and seconded (John McCormick/Dori Rankinen) to approve the previous month's council meeting minutes dated June 1, 2023.

Motion #1 carries by a Unanimous Vote (7-0)

Name	Nomination	Motion	2 <sup>nd</sup>	Yes	No	Abstain	Absent
John McCormick		X		X			
Jeff Kreger				X			
Harry Rogers				X			
Dori Rankinen			X	X			
Mike Rodgers				X			
Norman Cowden				X			
Shawn Millard				X			
Mayor Knecht							

The police report was reviewed no questions.

Fire Department report was not presented will get reports for the next meeting.

The Sewer Report Yearly MS4 review and education presentation was conducted by Olivia from LCWSA.

Motion #2 was moved and seconded (Jeff Kreger/Norman Cowden) to approve the using 2500 from Act 13 to donate to the police department for the K9 Unit.

Motion #2 carries by a Unanimous Vote (7-0)

Name	Nomination	Motion	2 <sup>nd</sup>	Yes	No	Abstain	Absent
John McCormick				X			
Jeff Kreger		X		X			
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers				X			
Norman Cowden			X	X			
Shawn Millard				X			
Mayor Knecht							



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Motion #3 was moved and seconded (Jeff Kreger/Norman Cowden) to approve the resolution 20230713 authorizing the submission of a multimodal transportation fund grant application to the Commonwealth Financing Authority.

Motion #3 carries by a Unanimous Vote (7-0)

Name	Nomination	Motion	2 <sup>nd</sup>	Yes	No	Abstain	Absent
John McCormick				X			
Jeff Kreger		X		X			
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers				X			
Norman Cowden			X	X			
Shawn Millard				X			
Mayor Knecht							

Borough Manager Update – Report is included in the packet.

Motion #4 was moved and seconded (Harry Rogers/Jeff Kreger) to approve the lumberjack triathlon July 30<sup>th</sup>.

Motion #4 carries by a Unanimous Vote (7-0)

Name	Nomination	Motion	2 <sup>nd</sup>	Yes	No	Abstain	Absent
John McCormick				X			
Jeff Kreger			X	X			
Harry Rogers		X		X			
Dori Rankinen				X			
Mike Rodgers				X			
Norman Cowden				X			
Shawn Millard				X			
Mayor Knecht							

Motion #5 was moved and seconded (Jeff Kreger/Shawn Millard) to approve a curb cut on 2533 Riverside Drive.

Motion #5 carries by a Unanimous Vote (7-0)

Name	Nomination	Motion	2 <sup>nd</sup>	Yes	No	Abstain	Absent
John McCormick				X			
Jeff Kreger		X		X			
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers				X			



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Norman Cowden				X			
Shawn Millard			X	X			
Mayor Knecht				X			

Discussion on the taring the roads by contracting a contractor to do this. Lots of discussion about the tar buggy that was stolen from the borough. Motion was made and then taken off the table. The council would like to table this fill more discussion.

Motion #6 was moved and seconded (John McCormick/Jeff Kreger) to approve the expenditures report.

Motion #6 carries by a Unanimous Vote (7-0)

Name	Nomination	Motion	2 <sup>nd</sup>	Yes	No	Abstain	Absent
John McCormick		X		X			
Jeff Kreger			X	X			
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers				X			
Norman Cowden				X			
Shawn Millard				X			
Mayor Knecht							

Residents are at 88.9% paid.

Motion #7 was moved and seconded (John McCormick/Jeff Kreger) to approve an ad in the tax collector's booklet for convention of 70.00

Motion #7 carries by a Unanimous Vote (7-0)

Name	Nomination	Motion	2 <sup>nd</sup>	Yes	No	Abstain	Absent
John McCormick		X		X			
Jeff Kreger			X	X			
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers				X			
Norman Cowden				X			
Shawn Millard				X			
Mayor Knecht							

Personnel Committee: Borough Manager review was done and was Very Good the Contract for the manager is up in December and the borough may or may not renew.

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Motion #8 was moved and seconded (John McCormick/Harry Rogers) to pay Ann Baker Borough Manager in the amount of 2787.20 for the difference in salary to align with budget and her performance review.

Motion #8 carries by a Unanimous Vote (7-0)

Name	Nomination	Motion	2 <sup>nd</sup>	Yes	No	Abstain	Absent
John McCormick		X		X			
Jeff Kreger				X			
Harry Rogers			X	X			
Dori Rankinen				X			
Mike Rodgers				X			
Norman Cowden				X			
Shawn Millard				X			
Mayor Knecht							

Motion #9 was moved and seconded (Harry Rogers/John McCormick) to approve the expenditures report.

Motion #9 carries by a Unanimous Vote (7-0)

Name	Nomination	Motion	2 <sup>nd</sup>	Yes	No	Abstain	Absent
John McCormick			X	X			
Jeff Kreger				X			
Harry Rogers		X		X			
Dori Rankinen				X			
Mike Rodgers				X			
Norman Cowden				X			
Shawn Millard				X			
Mayor Knecht							

Motion #10 was moved and seconded (John McCormick/Jeff Kreger) to approve the Keystone Central COG to police the borough 10 hours a month for property maintenance.

Motion #10 carries by a Unanimous Vote (7-0)

Name	Nomination	Motion	2 <sup>nd</sup>	Yes	No	Abstain	Absent
John McCormick		X		X			
Jeff Kreger			X	X			
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers				X			



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Norman Cowden				X			
Shawn Millard				X			
Mayor Knecht							

Public Comment Period #2

Motion # was moved and seconded (John McCormick/Norman Cowden) to adjourn at 8:10 pm

Name	Nomination	Motion	2 <sup>nd</sup>	Yes	No	Abstain	Absent
John McCormick		X		X			
Jeff Kreger				X			
Harry Rogers				X			
Dori Rankinen				X			
Mike Rodgers				X			
Norman Cowden			X	X			
Shawn Millard				X			
Mayor Knecht							

Approved: *Don Marie Baker* Date: *Aug 3, 2023*  
 Motion: *Dori Rankinen* Second: *Norm Cowden* Date: *Aug 3, 2023*